



LINKING YOUR CM/ECF ACCOUNT TO YOUR UPGRADED PACER ACCOUNT (APPELLATE COURTS)

If a court in which you file is live on NextGen CM/ECF, you must link your existing CM/ECF account to your upgraded PACER account to access the filing system. You must have an upgraded PACER account. If your account was created prior to August 2014, you must first upgrade your account (see [Upgrading Your PACER Account](#) for instructions). All your CM/ECF accounts must be linked to your upgraded PACER account as each court goes live on NextGen CM/ECF. Linking is a one-time process that can be completed only once the court is live on NextGen CM/ECF. Courts will be notifying users of their go-live dates.

Linking Your Account

STEP 1 Go to the court's CM/ECF site (e.g., <https://ecf.ca8.uscourts.gov>). Click the **CM/ECF Document Filing System** link.



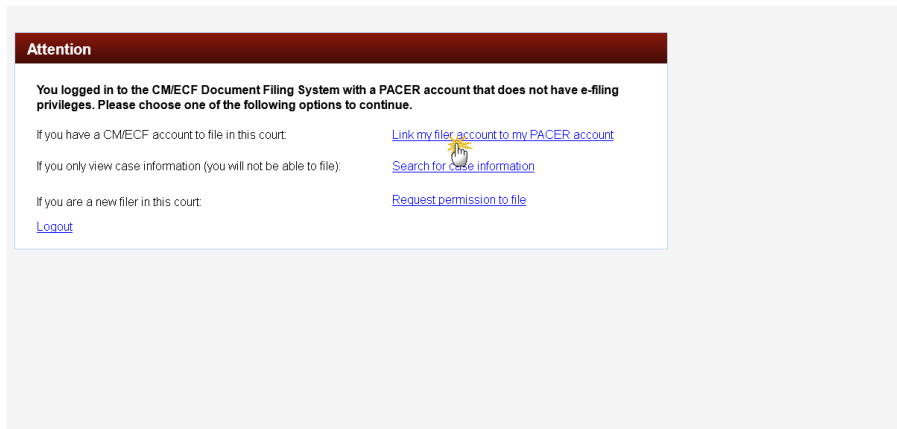
STEP 2 Log on with your individual upgraded PACER user name and password. **Do not log on using a shared firm PACER account.**

PACER LOGIN

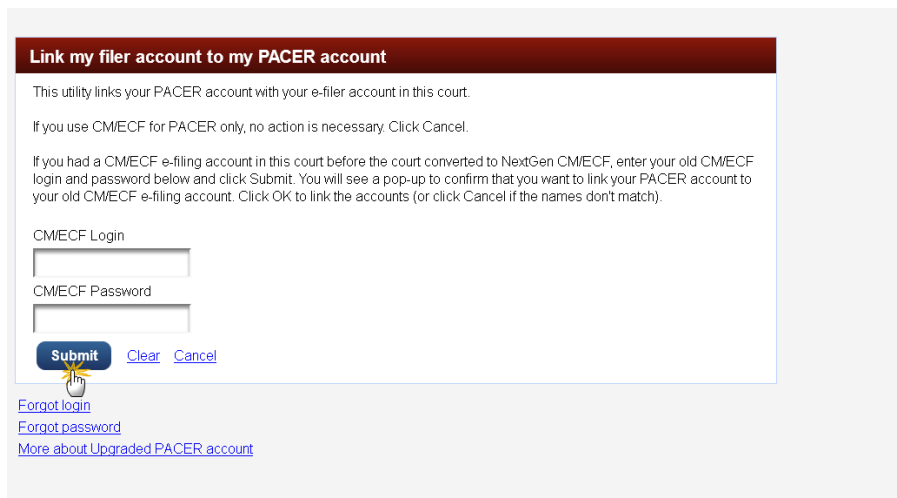
Your browser must be set to accept cookies in order to log in to this site. If your browser is set to accept cookies and you are experiencing problems with the login, delete the stored cookie file in your PC. Close and reopen your browser before trying again.

The screenshot shows a login form titled "Login". It has three input fields: "Username *", "Password *", and "Client Code". Below the fields are three buttons: "Login", "Clear", and "Cancel". At the bottom of the form, there are links: "Need an Account?", "Forgot Your Password?", and "Forgot User Name?". A notice at the bottom states: "NOTICE: This is a restricted government web site for official PACER use only. Unauthorized entry is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged."

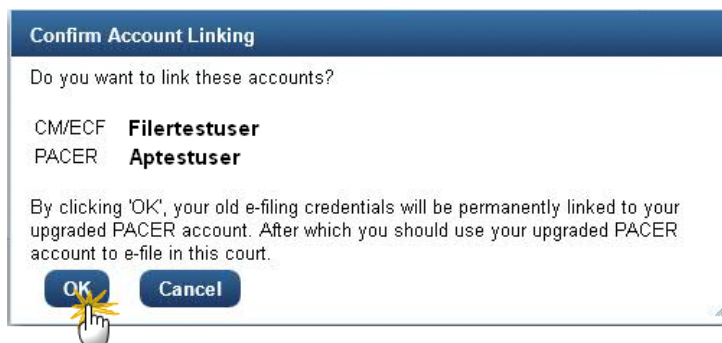
STEP 3 Upon successfully logging on, a dialog box with three options appears, including the option to link your ECF account to your PACER account. Click the **Link my filer account to my PACER account** link.



STEP 4 Enter your current CM/ECF credentials in the **CM/ECF Login** and **CM/ECF Password** fields. Click **Submit**.



STEP 5 Verify that the CM/ECF account and PACER account listed are accurate. If so, click **OK**. Be sure to verify that you are linking to your individual PACER account.





STEP 6 You have successfully linked your account. The court's NextGen CM/ECF screen displays. You now use only your PACER account to access both PACER and CM/ECF for this court.

The screenshot shows the login page for the U.S. Court of Appeals CM/ECF system. At the top left is the CM/ECF logo, followed by navigation links: Filing, Reports, Utilities, Getting Started, and Log Out. In the center is the official seal of the U.S. Court of Appeals. Below the seal, the text reads "U.S. Court of Appeals CM/ECF Official Attorney Electronic Document Filing System". A disclaimer states: "This facility is for Official Court Business only. Activity to and from this site is logged. Document filings on this system are subject to Federal Rule of Appellate Procedure, Rule 25. Evidence of unauthorized or criminal activity is forwarded to the appropriate law enforcement officials under 18USC152 and 3571." A "Welcome" message follows, stating: "Welcome to the U.S. Court of Appeals Case Management/Electronic Case Files System. Please select an option from the menu." At the bottom left is a link for "Court Information" and at the bottom right is the text "Last Login: Wed Jul 26 10:49:33 MST 2017".